

Timelines for Coordination for 2017-18

1) Timetable of coordinated scheme for primary, junior and middle schools

| KEY EVENT | DATE |
|---|----------------------------------|
| National statutory deadline for receipt of all applications | Sun 15 Jan 2017 |
| Transfer of application information by the home LA to the PAN London Register (PLR), ADT file. | Mon 6 Feb 2017 |
| Details of applications available to Hertfordshire own admitting authority schools/academies. | Thurs 9 Feb 2017 |
| Last date for 'late to be considered on time'/'address change' reasons. | Thurs 9 Feb 2017 |
| Deadline for the upload of "on time" late applications to the PLR. | Fri 10 Feb 2017 |
| Checking of application data. | Fri 17 – Thurs 23 Feb 2017 |
| Foundation/VA schools and academies provide LA with ranked lists of applicants. | Fri 24 Feb 2017 |
| Closing date for late applications. | Mon 6 March 2017 |
| Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file). | Thurs 16 March 2017 |
| Final ALT file to PLR. | Fri 24 March 2017 |
| Checking of offer data. | Mon 27 March – Mon 10 April 2017 |
| Deadline for on line ALT file to portal. | Wed 12 April 2017 |
| Confidential information of allocations available to primary schools. | Wed 12 April 2017 |
| Primary Allocation Day. Offers made. | Tues 18 April 2017 |
| Date by which parents/carers may confirm whether they have rejected offers. | Tues 2 May 2017 |
| Deadline for return of appeal forms. | TBC |
| Deadline for transfer of acceptances to maintaining LA's. | Tues 9 May 2017 |

Holiday periods: Spring half-term 13-17 February 2017 and Easter break 3-17 April 2017 inclusive

2) Timetable of coordination for secondary, upper, studio schools and university technical colleges.

| KEY EVENT | DATE |
|---|-------------------------------------|
| National statutory deadline for receipt of all applications | Mon 31 Oct 2016 |
| Transfer of application information by the home LA to the PAN London Register (PLR), ADT file. | Fri 11 Nov 2016 |
| Details of applications available to Hertfordshire own admitting authority schools academies. | Mon 5 Dec 2016 |
| Last date for 'late to be considered on time'/'address change' reasons. | Fri 2 Dec 2016 |
| Deadline for the upload of "on time" late applications to the PLR. | Mon 12 Dec 2016 |
| Checking of application data. | Tues 13 Dec 2016 – Tues 3 Jan 2017 |
| Foundation/VA schools and academies provide LA with ranked lists of applicants. | Fri 6 Jan 2017 |
| Closing date for late applications. | Fri 27 Jan 2017 |
| Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file). | Fri 3 Feb 2017 |
| Final ALT file to PLR. | Thurs 16 Feb 2017 |
| Checking of offer data. | Fri 17 Feb 2017 – Thurs 23 Feb 2017 |
| Deadline for on line ALT file to portal. | Fri 24 Feb 2017 |
| Confidential information of allocations available to secondary/current schools. | Mon 27 Feb 2017 |
| Secondary Allocation Day. Offers made. | Wed 1 Mar 2017 |
| Date by which parents/carers may confirm whether they have rejected offers. | Wed 15 Mar 2017 |
| Deadline for return of appeal forms. | TBC |
| Deadline for transfer of acceptances to maintaining LA's. | Wed 22 Mar 2017 |